

2023-2024 Kansas Preschool Pilot Grant Requirements



Updated 7/31/23



Kansas leads the world in the success of each student.

MISSION

To prepare Kansas students for lifelong success through rigorous, quality academic instruction, career training and character development according to each student's gifts and talents.

VISION

Kansas leads the world in the success of each student.

MOTTO

Kansans Can

SUCCESS DEFINED

A successful Kansas high school graduate has the

- Academic preparation,
- Cognitive preparation,
- Technical skills,
- Employability skills and
- Civic engagement

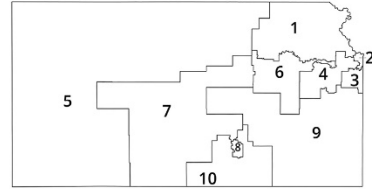
to be successful in postsecondary education, in the attainment of an industry recognized certification or in the workforce, without the need for remediation.

OUTCOMES

- Social-emotional growth
- Kindergarten readiness
- Individual Plan of Study
- Civic engagement
- Academically prepared for postsecondary
- High school graduation
- Postsecondary success



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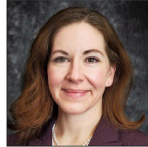


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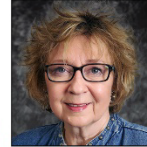
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Jan. 13, 2023

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Funding Opportunity

The Kansas State Department of Education (KSDE) announces the opportunity for renewal of 2022-2023 Kansas Preschool Pilot (KPP) grants. Kansas Preschool Pilot grants will be for a 1-year funding period from July 1, 2023, to June 30, 2024. Funding sources for these grants will include the Children's Initiatives Fund (CIF) and Temporary Assistance for Needy Families (TANF). 2023-2024 Kansas Preschool Pilot funding is dependent upon the final budget approved during the 2023 Legislative Session.

The amount of Kansas Preschool Pilot grant funding remains limited. To focus time and energy on more sustainable options to invest in preschool, the following will be in place for 2023-2024:

- Only current Kansas Preschool Pilot grantees are eligible to apply for 2023-2024 Kansas Preschool Pilot grants.
- A grantee's 2023-2024 Kansas Preschool Pilot renewal grant award will not exceed the 2022-2023 grant award.
- Kansas Preschool Pilot renewal grant awards will not exceed the gap between a program's revenue and expenses. Applicants will use the Preschool Revenue Calculator and Budget Template to estimate the amount of funding they will receive (state enrollment aid and accompanying weightings, special education funds, Head Start funds) and demonstrate how they plan to spend that funding.
- KSDE will first review and award grants to [2022-2023 Kansas Preschool Pilot – CIF and TANF grantees](#) who apply for renewal funding. Any remaining funding will then be awarded to [2022-2023 Kansas Preschool Pilot – GEER grantees](#) who apply for renewal funding. In 2022-2023 \$2,585,540 of Governor's Emergency Education Relief (GEER) funding funded additional Kansas Preschool Pilot grant awards that otherwise would not have received funding. This one-time source of funding will not continue in 2023-2024.

KSDE will support evidence-based, data-driven best practices and program models that provide direct services to children at-risk of entering kindergarten socially, emotionally, or academically unprepared for success. Eligible applicants include 501(c)(3) organizations, county and city governments, and Unified School Districts (USDs) in Kansas.

Timeline for Kansas Preschool Pilot Grant Renewal

Timeline	Date(s)
Grant Requirements released	November 2022
Kansas CommonApp Portal opens to current Kansas Preschool Pilot Grantees Preschool Revenue Calculator and Budget Template released	Week of December 11, 2022
Overview of 2023-2024 Preschool Funding Resources, including Revenue Calculator and Budget Template, via Zoom	December 14, 2022. Two sessions repeating content – plan to attend just one session. <ul style="list-style-type: none"> • Click here to register for the 10:00 a.m. December 14 Zoom meeting. • Click here to register for the 3:30 p.m. December 14 Zoom meeting.
KSDE staff will not be available to reply to questions.	December 26, 2022, through January 3, 2023.
Review of 2023-2024 Kansas Preschool Pilot Grant Application, including FAQs regarding Preschool Revenue Calculator and Budget Template, via Zoom	January 25, 2023. Two sessions repeating content – plan to attend just one session. <ul style="list-style-type: none"> • Click here to register for the 10:00 a.m. January 25 Zoom meeting. Canceled • Click here to register for the 3:30 p.m. January 25 Zoom meeting.
Kansas Preschool Pilot Grant Applications Due	Friday, February 17, 2023, at 5:00 p.m.
Kansas State Board of Education considers Kansas Preschool Pilot grant awards	April 2023
Kansas Preschool Pilot Grantee Notification	April 2023
Kansas Preschool Pilot Grant Year	July 1, 2023 - June 30, 2024

Grant Overview

Eligible Applicants

Only entities that received Kansas Preschool Pilot grant funding for Fiscal Year 2023 (2022-2023 School Year) are eligible to apply for Fiscal Year 2024 Kansas Preschool Pilot Renewal Grants. Eligible applicants include 501(c)(3) organizations, county and city governments, and Unified School Districts (USDs) in Kansas.

Early Childhood Block Grant eligibility

Kansas Preschool Pilot grantees funded in 2022-2023 with CIF and TANF funding are not eligible to apply for the Early Childhood Block Grant administered by the Kansas Children's Cabinet and Trust Fund.

Kansas Preschool Pilot grantees funded in 2022-2023 with GEER funding may apply for either the 2023-2024 Kansas Preschool Pilot **OR** the Early Childhood Block Grant administered by the Kansas Children's Cabinet and Trust Fund, but not both. Neither grant is guaranteed. Potential ECBG applicants should carefully review [the Early Childhood Block Grant Request for Proposals](#) to understand program requirements.

Population to be Served

The population to be served is children ages 3 to 5 and their families. This is defined as children ages 3 years (on or before August 31, 2023) up to kindergarten eligibility (age 5 on or before August 31, 2023). Children age-eligible for kindergarten may not be served with these funds.

Applicants should prioritize services for the children most at-risk of entering kindergarten socially, emotionally, or academically unprepared for success. Programs must maintain a roster of students being served with Kansas Preschool Pilot funds.

At a minimum, 50% of students served must meet one or more of the following criteria:

Kansas Preschool Pilot At-Risk Criteria	Clarification
1. Poverty	Qualifies for free or reduced-price meals under the National School Lunch Program on September 20, 2023 (family income is less than 185% of the Federal Poverty Level).
2. Single parent families	Custodial parent is unmarried on the first day of school
3. Children in foster care, custodial grandparents/kinship care, or out-of-home placement, or children who have been referred by the Department for Children and Families.	Child is in foster care, custodial grandparents/kinship care, or out-of-home placement at the time of enrollment. For children referred by DCF, the reason for referral must describe the need for the child to attend the Pre-K program or receive the early childhood service and be documented and signed by the DCF agent.
4. Teen parents	At least one parent was a teenager (19 years or younger) when the child was born.
5. Either parent is lacking a high school diploma or GED	At least one parent is lacking a high school diploma or GED on the first day of school
6. Limited English Proficiency	Documentation that the student qualifies for bilingual weighting and ESOL services must be provided. Forms must be in the child's file. See process and criteria in the Program Guidance Document for ESOL/Bilingual Education . NOTE: ESOL services must be provided by qualified teachers.
7. Lower than expected developmental progress in at least one of the following areas: cognitive development; physical development; communication/literacy; social emotional/behavior; adaptive behavior/self-help skills	Based on appropriate and valid assessment results, the developmental progress of the child has been determined by a trained professional to be lower than typically expected for his/her chronological age, yet above what would be considered eligible for special education services (based on the procedural manual and guidance materials of specific assessment instruments). Scores that fall at or below the 40th percentile indicate 'at-risk'.
8. Child qualifying for migrant status	Copy of Certificate of Eligibility must be on file.
9. Children who experience chronic or episodic homelessness	Residence of Homeless Student while Homeless must be completed in the KIDS Collection System as determined by local educational liaison.
10. Children lacking health insurance	At time of enrollment, child has no health insurance coverage

Community Partnerships

Applicants must demonstrate appropriate community partnerships and the capacity to implement and administer the proposed project. Applicants should describe shared services between partners and how public-private partnerships will be utilized in meeting the grant objectives and outcomes. Partners could include, but are not limited to, public entities (local government, school districts, tribal programs and agencies, special education organizations, libraries, research and extension) and private entities (families, employers, philanthropies, media, civic groups, service providers, family- and center-based child care).

Grantees must provide and coordinate services and resources through community collaboration that includes IDEA Part C Infant-Toddler Services and IDEA Part B Section 619 providers and local early learning programs that build on, not duplicate, services for families with age-eligible children. Grantees must participate in the Local Interagency Coordinating Council (LICC) or an Advisory Committee that meets at least quarterly.

1-800-CHILDREN

[1-800-CHILDREN](#) is an easily accessible, reliable, and organized system of community resources that ensures Kansas families and communities are connected to the information, services, and supports they need, when they need them. The 1-800-CHILDREN Call Line and Resource Directory provides 24-hour, confidential, free information, support, and connection to local resources across the state. We are excited to increase the awareness and utilization of available resources and supports across Kansas.

Programs must establish and maintain an updated listing in the [1-800-CHILDREN](#) Resource Directory. KPP grantees must update their 1-800-CHILDREN listing at least annually.

(Note that the 1-800-CHILDREN Resource Directory is not intended to replace the child care resource and referral services provided by Child Care Aware of Kansas, therefore licensed child care providers do not need to establish and maintain an updated listing for child care services in 1-800-CHILDREN and should continue to maintain updated information via Child Care Aware of Kansas.)

In addition to updating a program listing at least annually, Kansas organizations serving families can:

- Share the electronic Family Outreach Card with families and caregivers in your community. 1-800-CHILDREN offers printed marketing/promotional materials such as magnets, palm cards, pens, etc. and hyperlinked logos for provider websites. Contact Michelle Reichart at mreichart@kcsli.org to request these.
- Check out the new 1-800-CHILDREN Resource Directory at <https://1800childrenks.org/>.
- Download the free 1-800-CHILDREN Resource Directory app by searching 1800childrenks in your iOS or Android app store

- Confirm your program is listed in the resource directory. This [Quick Reference Guide](#) for Providers video outlines step-by-step instructions on how to update, add, or claim your program in the 1-800-CHILDREN Resource Directory.
- To request a presentation or demo of the updated resource directory and call line supports or to reach out with additional questions or talk about more opportunities with 1-800-CHILDREN, contact Michelle Reichart, 1-800-CHILDREN Community Engagement and Marketing Coordinator, at mreichart@kcsf.org.

Outcomes and Data Collection

Applicants will be responsible for providing services that support the implementation of evidence-based practices designed to improve outcomes for children and families. State statute (K.S.A. 38-2102) requires that moneys credited to the Children's Initiatives Fund be directed towards programs and services which are data-driven and outcomes-based.

KPP grantees must use measures that foster a culture of continuous improvement by monitoring data, tracking progress toward goals, and learning what is and is not working. Applicants awarded KPP grants are required to obtain a Kansas Individual Data on Students Identification number (KIDS SSID) for each child participating in the KPP and participate in all required KSDE Data Collections, including entry in the KIDS Collection System. Applicants awarded KPP funds to provide preschool programming will be required to use approved screening and assessment tools aligned with the Kansas Early Learning Standards. KPP grantees will collect and enter aggregate outcomes data into the Foundations for School Success Web Application at the end of the program year.

Additional requirements for KPP Grantees

- Provide developmentally appropriate opportunities for meaningful family engagement and partnership (e.g., family night, parent education, parent volunteer opportunities).
- Provide the most inclusive classrooms possible. Children receiving Early Childhood Special Education Services, who are Dual Language Learners and English Learners, who are from migrant worker families, and whose families are experiencing homelessness should be included in classrooms supported by KPP funding.
- Implement an evidence-based preschool curriculum that includes literacy, math, and social-emotional components that align to the Kansas Early Learning Standards.
- Provide a minimum of 465 instructional hours for each child (as defined by the KSDE School Term Audit Guide on the [Fiscal Auditing webpage](#)) during the school year.
- Hold staff credentials as required by their setting.
- Provide at least one meal or snack per classroom session to all children attending the program.

Budget Information

Allowable Use of Funds

Direct costs are those that can be identified specifically with a particular cost objective. These costs may be charged directly to grants, contracts, or to other programs against which costs are finally assigned. Typical direct costs chargeable to a grant include but are not limited to: Compensation of employees for the time devoted and identified specifically to the performance of those programs; Costs of materials acquired, consumed, or expended specifically for the purpose of those programs; Travel expenses incurred specifically to carry out the program; etc.

The following are allowable uses of funds:

1000 Instruction

- 1000 - 100 Salary
- 1000 - 200 Employee Benefits
- 1000 - 300 Purchased Professional & Tech. Serv.
- 1000 - 400 Purchased Property Services
- 1000 - 500 Other Purchased Services
- 1000 - 600 Supplies & Materials
- 1000 - 700 Property

2000 Support Services

- 2100 - Student Support Services
- 2200 - Instructional Staff Support Services
- 2000 - Travel & Subsistence
- 2700 - Student Transportation Services

3000 Operation of Non-Instructional Services

- 3100 - Food Service Operations
- 3400 - Student Activities

Indirect costs (cannot exceed 8% of total grant costs)

See the KSDE Accounting Handbook available on the [KSDE School Finance Guidelines and Manuals webpage](#) for additional detail regarding each of these allowable costs.

Indirect costs (cannot exceed 8% of total grant costs). Indirect costs are those that are not readily identifiable with the activities of the grant but are incurred for the joint benefit of those activities and other activities or programs of the organization. A cost may not be allocated to a federal program as an indirect cost if any other cost incurred for the same purpose. In accordance with OMB Circular A-87, indirect costs are: Incurred for a common or joint purpose benefiting more than one cost objective; and not readily assignable to the

cost objectives specifically benefited without effort disproportionate to the results achieved. Examples include salaries and expenses for procurement, payroll, personnel functions, maintenance and operations, data processing, accounting, auditing, budgeting, communications (telephone, postage), etc.

KPP and Temporary Assistance for Needy Families (TANF)

There are two funding sources for programs that operate an approved Kansas Preschool Pilot for the 2023-2024 school year: the Children’s Initiatives Fund (CIF) and Temporary Assistance for Needy Families (TANF).

Grantees will receive CIF grant funds in four quarterly payments throughout the 2023-2024 school year. CIF Funding may be used to reimburse administrative costs as outlined in the “Allowable Uses of Funds” section above.

School district grantees will use the KSDE Web Application “LEA Forms” to submit quarterly reimbursement requests for Kansas Preschool Pilot TANF grant payments. Grantees who are not school districts will email KSDE to submit quarterly reimbursement requests for Kansas Preschool Pilot TANF grant payments. TANF funding may **not** be used to reimburse administrative costs as defined here:

(b) The term “administrative costs” means costs necessary for the proper administration of the TANF program or separate State programs.

1. It excludes direct costs of providing program services.
 - i. It excludes costs of providing diversion benefits and services, providing program information to clients, screening and assessment, development of employability plans, work activities, post-employment services, work supports, and case management. It excludes costs for contracts devoted entirely to such activities.
 - ii. It excludes the salaries and benefits costs for staff providing program services and the direct administrative costs associated with providing the services, such as the costs for supplies, equipment, travel, postage, utilities, rental of office space and maintenance of office space.

2. It includes costs for general administration and coordination of these programs, including contract costs and all indirect (or overhead) costs. Examples include:
 - i. Salaries and benefits of staff performing administrative and coordination functions;
 - ii. Activities related to eligibility determinations;
 - iii. Preparation of program plans, budgets, and schedules;
 - iv. Monitoring of programs and projects;

- v. Fraud and abuse units;
- vi. Procurement activities;
- vii. Public relations;
- viii. Services related to accounting, litigation, audits, management of property, payroll, and personnel;
- ix. Costs for the goods and services required for administration of the program such
- x. as the costs for supplies, equipment, travel, postage, utilities, and rental of office space and maintenance of office space, provided that such costs are not excluded as a direct administrative cost for providing program services under paragraph (b)(1) of this section;
- xi. Travel costs incurred for official business and not excluded as a direct administrative cost for providing program services under paragraph (b)(1) of this section;
- xii. Management information systems not related to the tracking and monitoring of TANF requirements (e.g., for a personnel and payroll system for State staff); and (xii) Preparing reports and other documents.

Renewal Process

How to Renew

Only entities that received Kansas Preschool Pilot grant funding for Fiscal Year 2023 (2022-2023 School Year) are eligible to apply for Fiscal Year 2024 Kansas Preschool Pilot Renewal Grants. KSDE will first review and award grants to [2022-2023 Kansas Preschool Pilot – CIF and TANF grantees](#), and then review and award any remaining funding to [2022-2023 Kansas Preschool Pilot – GEER grantees](#). Applications and all required documentation must be submitted online using the [Kansas CommonApp](#) portal no later than 5:00 p.m. CST on February 17, 2023. Applications received after this date/time will not be accepted. There will be NO exceptions.

Renewal Application

Grantees will complete the brief renewal application in the Kansas CommonApp portal. The renewal application will require updates on the following items.

- Contact Information
- Proposed New or Different Services
- Number of Students to be Served
- Hours and Structure
- Curriculum
- Screening and Assessment Tools
- Staff Qualifications
- Budget Template
 - All grantees will complete an updated Budget Template for the 2023-2024 school year. **Programs renewing this grant must demonstrate that they are investing other available financial resources and community support into their programs before requesting Kansas Preschool Pilot grant funding.** Kansas Preschool Pilot renewal grant award amounts will not exceed the gap between revenue and expenses of the program. Kansas Preschool Pilot renewal grant award amounts will not exceed the 2022-2023 grant award.

Kansas CommonApp Portal

The [Kansas CommonApp portal](#) is a grant submission tool to manage applicant profiles and proposals across a variety of state agency funding opportunities. The [Help Desk](#) is available to help applicants navigate the system.

The [Kansas CommonApp](#) includes both question-and-answer fields and the ability to upload all required documents.

Technical Assistance

KSDE is committed to supporting equitable access to this grant funding. KSDE will provide technical assistance to build local capacity to leverage all available sources of revenue to support preschool programming.

Technical assistance includes the following:

- **Overview of 2023-2024 Preschool Funding Resources**, including Revenue Calculator and Budget Template, via Zoom. December 14, 2022. Repeated sessions at 10:00 and 3:30.
- **Review of 2023-2024 Kansas Preschool Pilot Grant Application**, including FAQs regarding Preschool Revenue Calculator and Budget Template, via Zoom. January 25, 2023. ~~Repeated sessions at 10:00 and~~ at 3:30.
- **Questions Regarding the KPP Requirements**: All questions must be submitted via email to Natalie McClane at nmcclane@ksde.org. KSDE Staff will not be available to reply to questions from December 23, 2022, through January 3, 2023.
- **Support in using the Preschool Revenue Calculator and Budget Template**: All questions must be submitted via email to Amanda Petersen at apetersen@ksde.org. KSDE Staff will not be available to reply to questions from December 23, 2022, through January 3, 2023.
- **Questions related to navigation and interaction with the Kansas CommonApp portal Help Desk support**: All questions must be submitted via the ECBG/KPP [Technical Assistance Request Form](#).

Review and Selection Process

Renewal Application Review

KSDE is committed to ensuring a fair and equitable process for awarding grants. KPP recommendations will be provided to the Kansas State Board of Education for final approval. KSDE reserves the right to work with grantees to modify proposals if needed. Grantees must continue to meet all KPP Requirements to receive funding in the 2023-2024 school year.

Grantees will **not** automatically receive the same amount of funding awarded to them in the 2022-2023 School Year.

- A grantee's 2023-2024 Kansas Preschool Pilot renewal grant award will not exceed the 2022-2023 grant award.
- Kansas Preschool Pilot renewal grant awards will not exceed the gap between a program's revenue and expenses. Applicants will use the Preschool Revenue Calculator and Budget Template to estimate the amount of funding they will receive (state enrollment aid and accompanying weightings, special education funds, Head Start funds) and demonstrate how they plan to spend that funding.
- KSDE will first review and award grants to [2022-2023 Kansas Preschool Pilot – CIF and TANF grantees](#) who apply for renewal funding. Any remaining funding will then be awarded to [2022-2023 Kansas Preschool Pilot – GEER grantees](#) who apply for renewal funding. In 2022-2023 \$2,585,540 of Governor's Emergency Education Relief (GEER) funding funded additional Kansas Preschool Pilot grant awards that otherwise would not have received funding. This one-time source of funding will not continue in 2023-2024.

Post-Award Requirements

Reporting Requirements

KPP Grantees are required to report the following.

- **KIDS Collection System:** Grantees agree that they shall obtain a Kansas Individual Data on Students Identification number (KIDS SSID) for each child participating in the KPP and participate in all required KSDE Data Collections, including entry in the KIDS Collection System. Grantees will use the associated field in the KIDS collection system to report the students who participated in the Kansas Preschool Pilot.
- **Auditing:** KPP grantees sign assurances that programs will maintain classroom rosters for all children enrolled in the KPP. The KSDE Fiscal Auditing team will collect rosters for students enrolled in 2023-2024 as part of the regular audit during the 2023-2024 school year, along with the expenditures from the 2022-2023 school year.
- **End-of-Year Performance Reporting:** Grantees agree that they shall enter requested data into the end of year KPP Survey in the Early Childhood Foundations for School Success web application. Program Reporting will include:
 - Number of children served by the Kansas Preschool Pilot grant during the school year?
 - Of staff being funded with Kansas Preschool Pilot dollars, how many received professional development during the school year?
 - Which tools did you use to measure progress in the area of Literacy?
 - How many total children were assessed in the area of Literacy from entry to exit of the program?
 - Based on the assessment data, how many children in your Kansas Preschool Pilot program showed improvement in the area of Literacy from entry to exit of the program?
 - Which tools did you use to measure progress in the area of Mathematics?
 - How many total children were assessed in the area of Mathematics from entry to exit of the program?
 - Based on the assessment data, how many children in your Kansas Preschool Pilot program showed improvement in the area of Mathematics from entry to exit of the program?
 - Which tools did you use to measure progress in the area of Social Emotional Development?
 - How many total children were assessed in the area of Social Emotional Development from entry to exit of the program?
 - Based on the assessment data, how many children in your Kansas Preschool Pilot program showed improvement in the area of Social Emotional Development from entry to exit of the program?

- **End of Year Expenditure Reporting:** Grantees will be asked to provide end-of-year expenditures. Program reporting will include:
 - Temporary Assistance for Needy Families (TANF) reimbursement request reports. These will be submitted quarterly for school district grantees under the LEA Forms web application. The report is called Kansas Preschool Pilot-TANF quarterly report. Non-district grantees will submit their request quarterly to Kansas Department of Education via email.
 - Funding from CIF will be reported by all grantees by submitting an End of Year report in May.

Renewal Application Questions

The 2023-2024 Kansas Preschool Pilot Renewal Application will request the following information:

Have any of the following changed from your 2022-2023 KPP Application? (Any changes are subject to approval.)

Contact Information

- Update contact information.

Services

- Do you have plans to provide any new or different services? If so, please explain.
 - Yes (explain changes)
 - No

Students to be Served

- How many 3-Year-Olds do you expect to serve? This is for estimation purposes. You will not be restricted to this number of slots.
- How many 4-Year-Olds do you expect to serve? This is for estimation purposes. You will not be restricted to this number of slots.

Duration

Please describe the planned:

- Number of hours per day to be provided for 3- and 4-year-old students.
- Number of days per week to be provided for 3- and 4-year-old students.
- Total number of hours provided through the school year (minimum 465) for 3- and 4-year-old students.

Curriculum

- Will your Literacy Curriculum change? If yes, what tool do you plan to use?
 - Yes (explain changes)
 - No
- Will your Math/Numeracy Curriculum change? If yes, what tool do you plan to use?
 - Yes (explain changes)
 - No
- Will your Social Emotional Development Curriculum change? If yes, what tool do you plan to use?
 - Yes (explain changes)
 - No

Screening/Assessment Tools:

- Will your Screening Tool change? If yes, what do you plan to use?
 - Yes (explain changes)

- No
- Will your Assessment change? If yes, what do you plan to use?
 - Yes (explain changes)
 - No

Staff

- Do all staff meet the credentials required of their position?
 - Yes
 - No. (explain).

Other

- Are there any other significant changes to the program since the 2022-2023 School Year? (explain changes)

Budget Template. Please upload your completed budget template. *The 2023-2024 Preschool Revenue Calculator and Budget Template will be available by the week of December 11.*

Grantees will **not** automatically receive the same amount of funding awarded to them in the 2022-2023 School Year.

- A grantee's 2023-2024 Kansas Preschool Pilot renewal grant award will not exceed the 2022-2023 grant award.
- Kansas Preschool Pilot renewal grant awards will not exceed the gap between a program's revenue and expenses. Applicants will use the Preschool Revenue Calculator and Budget Template to estimate the amount of funding they will receive (state enrollment aid and accompanying weightings, special education funds, Head Start funds) and demonstrate how they plan to spend that funding.
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Assurances

Once grants are awarded, grantees will sign and return the KPP Assurances.

For the duration of the 2023-2024 Kansas Preschool Pilot performance period, the grantee shall implement the program standards as described in the 2023-2024 Kansas Preschool Pilot Program Requirements including:

1. Provide a nondiscriminatory program.
2. Implement an evidence-based curriculum aligned with the Kansas Early Learning Standards.
3. Ensure that each child receives a developmental screening using an approved screening tool. The program must share results with the child's family.
4. Implement an approved assessment to measure children's developmental growth upon entry and exit of the program.
5. Implement the KPP for a minimum of 465 instructional hours during the school year in all classrooms. Ensure all children have access to the same number of programming hours.
6. Maintain an adult-to-child ratio of 1:10 or better at all times and a maximum class size of 20.
7. Ensure that all staff are qualified and hold the licensure as their position dictates.
8. Utilize the Local Interagency Coordinating Council (LICC) or an Advisory Committee that meets at least quarterly. The committee must include at least one currently enrolled parent and may include Part C Infant and Toddler Services Early Intervention, Part B 619, other early learning programs, or local home visiting programs.
9. Communicate with the LICC or Advisory Committee about: the number of children enrolled and on the wait list, and number of openings available, staffing changes and/or vacancies, results of community collaboration and upcoming opportunities to collaborate, and upcoming professional learning opportunities.
10. Provide and coordinate services and resources through community collaboration that includes IDEA Part B Section 619 providers and local early learning programs and builds on, but does not duplicate, services for families with age-eligible children.
11. Provide developmentally appropriate opportunities for meaningful family engagement (i.e., family nights, parent/teacher conferences, field trips, parent volunteers).
12. Provide 15 hours of in-service training to all direct service staff, teachers, paraprofessionals, and aides in the area of early learning, including Child Abuse and Neglect training.
13. Provide at least one meal or snack per classroom session to each child in attendance.
14. Provide a safe and developmentally appropriate environment for all children.

15. Make available services such as transportation, health services, appropriate nutritional meals, and screenings for hearing and vision as required by federal, state, and/or local law.
16. Serve children aged 3 through 5. Children eligible for kindergarten (age 5 on or before August 31) may not be served with these funds.
17. Ensure that on September 20, 2023, at least 50% of the children served by KPP funding meet at least one of the criteria outlined in this RFP for students at risk of entering kindergarten socially, emotionally, or academically unprepared for success.
18. Maintain records, including rosters of children served and child eligibility verification, to substantiate program and funding compliance, and afford access to such records as needed by KSDE.
19. Submit reports to KSDE to enable the agency to perform its duties, including program information, child attendance, classroom practices, and child assessment results.
 - a) Obtain a Kansas Individual Data on Students Identification number (KIDS SSID) for each child participating in the KPP and participate in all required KSDE Data Collections, including entry in the KIDS Collection System. KIDS SSID's may be obtained through the ASGT Record to the KIDS Collection System.
 - b) Enter data in the Foundations for School Success (FSS) authenticated application. The End-of-Year Report will be completed in Foundations for Student Success between May 1 and May 31, 2024.
20. Establish and maintain an updated listing in the 1-800-CHILDREN Resource Directory. Update your program's 1-800-CHILDREN listing at least annually.
21. Use fiscal control and accounting procedures to ensure proper disbursement of, and accounting for, state and federal funds paid to such applicants under this program.
 - a) Supplanting of Grant Funds: The grantee shall not replace or supplant funding of another existing program with funds provided for in this Grant. Funds awarded under this Agreement may not be used for any purpose other than the one defined in this document.
 - b) Compliance with Laws and Regulations: The Grantee agrees that it will comply with all federal, state, and local laws and regulations in effect at any time during the course of this Grant.
 - c) Nondiscrimination and Workplace Safety: The grantee agrees to abide by all state, federal and local laws, rules, and regulations prohibiting discrimination in employment and controlling workplace safety.
 - d) Audit Requirements: Awards of Federal funds are subject to the Audit Requirements listed in the Office of Management and Budget (OMB) Guidance for Grants and Agreements 2 CFR 200. Organizations expending a cumulative total of Federal award funds from all sources in excess of \$750,000 during their fiscal year must have a single audit completed. Organizations spending less than \$750,000 annually in Federal awards are subject to other grant management requirements.

- e) Cost Principles: Funds awarded through this agreement are subject to the requirements as established by the Office of Management and Budget (OMB) Guidance for Grants and Agreements 2 CFR 200.
- f) Administrative costs: The grantee will not request Temporary Assistance for Needy Families (TANF) reimbursements for administrative costs. Grantees may refer to the "LEA Forms" KSDE authenticated web application for the TANF definition of "administrative costs."